

Bethel Baptist Christian Academy
200 Hunt Road
Jamestown, NY 14701
Email: bbcaoffice03@gmail.com
Website: www.bbcajamestown.weebly.com

Phone: (716) 484-7420
Fax: (716) 484-0087

VOLUNTEER APPLICATION

Date of Application _____

Name _____

Present Address _____

Telephone Number _____ S.S.# _____

Email address _____

Telephone Number to call in case of emergency _____

Marital Status ___ Single ___ Married ___ Separated ___ Divorced ___ Divorced & Remarried
___ Widow

REFERENCES:

Please list two references.

Name _____ No. Yrs. Known ___ Relationship _____

Address _____

Name _____ No. Yrs. Known ___ Relationship _____

Address _____

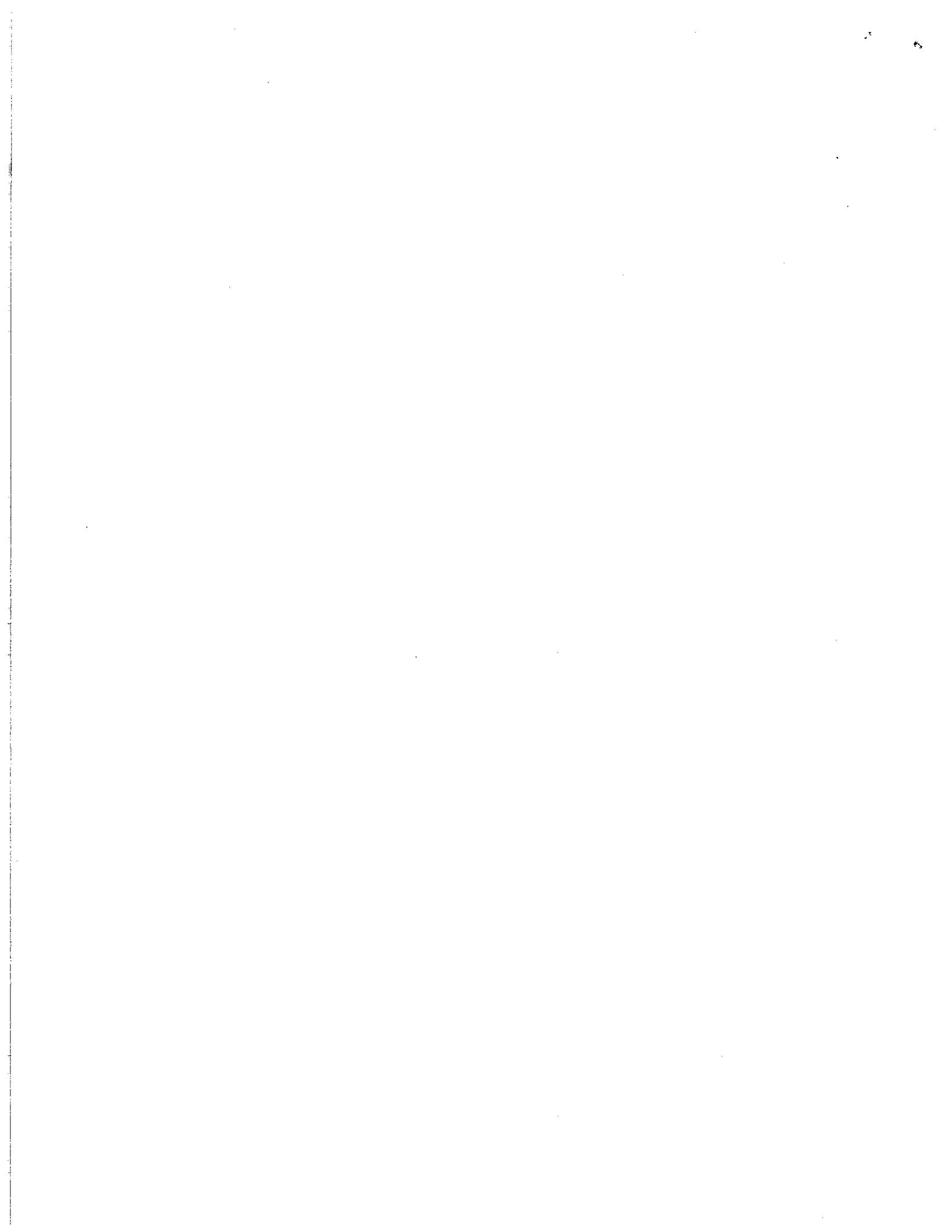
Church you currently attend _____ Pastor's Name _____

Please list the areas you would be interested in volunteering in (lunchroom helper, library, office, Nurse's office, grading papers, etc.)

-
- On the back of this sheet, please write out your personal testimony.
 - Attached to this is our Statement of Faith. Please read and sign it, if you agree with it.

I understand that Bethel Baptist Christian Academy requires a background check and I am willing to do so.

Signature



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Statement of Faith

Bethel Baptist Christian Academy and all of the programs which it operates are founded upon the infallible Word of God (the Bible) as interpreted in the doctrinal statement of Bethel Baptist Church of Jamestown, New York. The entire document may be secured from the church office. A brief summary is as follows:

- 1 We believe that the Scriptures, consisting of the Old and New Testaments, are verbally inspired by God, and are inerrant in the original writings, and that they are supreme and the final authority for faith and life.
- 2 We believe in one God eternally existing in three persons – Father, Son, and Holy Spirit.
- 3 We believe that Jesus Christ was begotten by the Holy Spirit, born of the Virgin Mary, and is true God and true Man.
- 4 We believe that man was created in the image of God, that he sinned and thereby incurred not only physical death, but also spiritual death which is separation from God; and that all human beings are born with a sinful nature.
- 5 We believe that the Lord Jesus Christ died for our sins according to the Scriptures as representative and substitutionary sacrifice; thus, all who believe in Him are justified through His blood.
- 6 We believe in the resurrection of the crucified body of our Lord Jesus Christ, in His ascension to heaven, and in His present life there for us as High Priest and Advocate.
- 7 We believe in the personal, pre-millennial, and imminent return of our Lord and Savior Jesus Christ.
- 8 We believe that all who receive the Lord Jesus Christ by faith are born again of the Holy Spirit and thereby become children of God.
- 9 We believe in the preeminence of the local and visible church, baptism by immersion for believers, and the ordinance of the Lord's Supper.
- 10 We believe in the bodily resurrection of the just and the unjust, the everlasting blessedness of the saved, and the everlasting punishment of the lost.

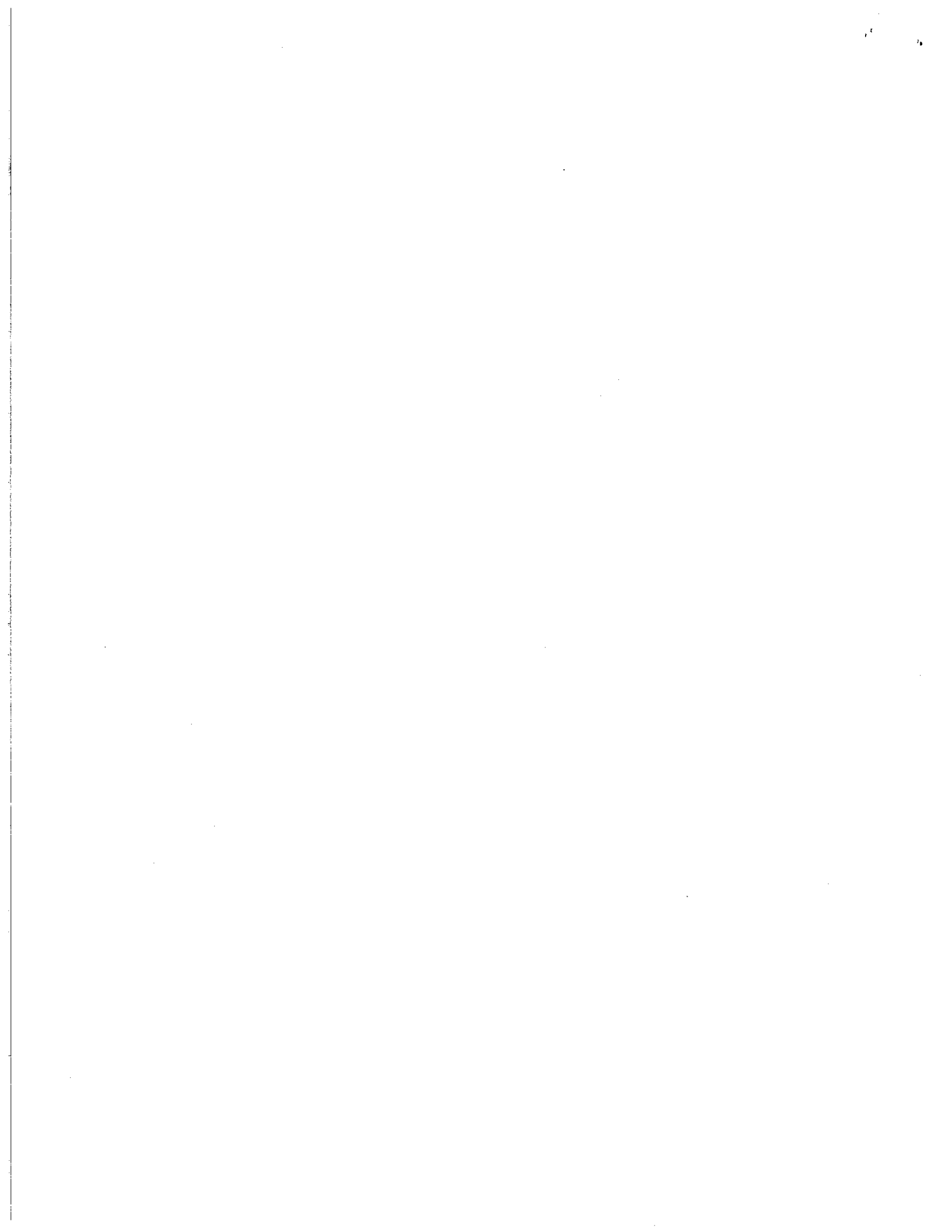
My/Our signatures acknowledge that we are aware of these doctrinal points and that I/we will work with the school even when our personal doctrinal position may be different. My/Our signatures do not mean that I/we totally adhere to each position stated above. I/We further understand that this form will be kept on file in the BBKA main office and will be valid until the graduation or withdrawal of my/our child(ren).

Father's Signature (or Guardian)

Date

Mother's Signature (or Guardian)

Date



To **ALL** Volunteers at Bethel Baptist Christian Academy

Most of our families are aware of the increase in reports of Child Abuse. In turn, most organizations with programs for children, including churches, have been required to establish Child Abuse policies. This is usually in fulfillment of insurance regulations.

Bethel Baptist Church has worked with its insurance company to develop such a required policy. The deacon board believes it is in the best interest for BBCA, as a direct ministry of the church, to follow this same procedure for all volunteers.

For the protection of each BBCA child, family and staff member, the attached form is required for anyone serving in a volunteer capacity where they can be in supervision of students.

Please read the attached policy, sign the form and return it to the school office. We appreciate your help and understanding of this sensitive issue. (9.08)

SEXUAL ABUSE POLICY AND GUIDELINES

**Bethel Baptist Church
200 Hunt Road
Jamestown, NY**

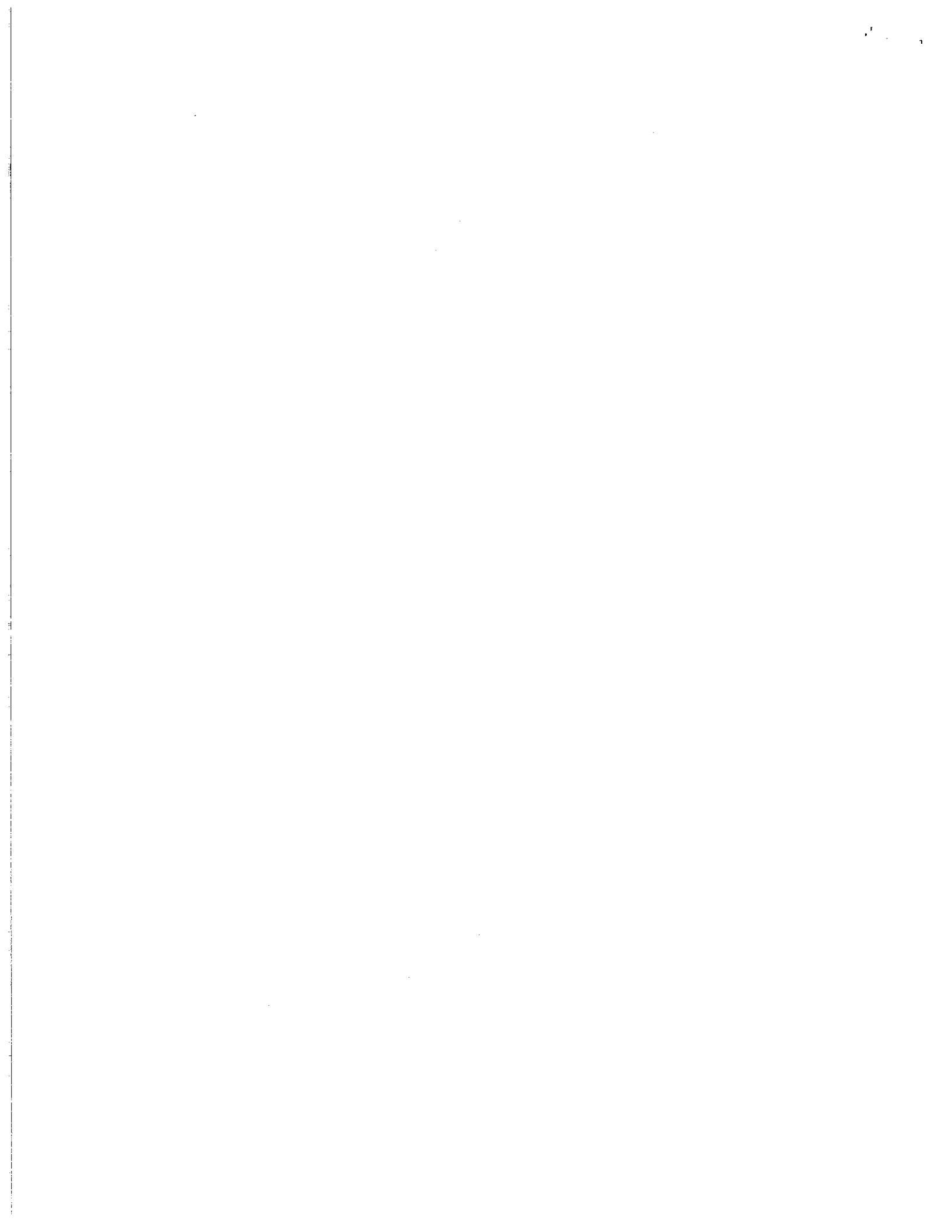
Revised September 2008

ACKNOWLEDGMENT

I, _____, have received a copy of Bethel Baptist Church's "Sexual Abuse and Policy and Guidelines" dated February 2007 on this date and agree to follow the terms of this policy.

Signature: _____

Date: _____



INTRODUCTION

Child abuse in America has reached epidemic proportions. It harms children spiritually, physically, emotionally and is devastating to their families. The sad reality is sexual abuse is occurring in churches like Bethel Baptist. A single case of child abuse can drastically affect a church by:

1. Destroying the reputation of the churches children's ministries
2. Attracting unwanted, negative media attention that will denigrate the testimony of Christ
3. Potentially cause division within the church congregation
4. Causing the church to lose its focus on its mission as a church
5. Exposing the church to enormous legal liabilities

To prevent an incident of sexual abuse at Bethel Baptist Church, proactive policies must be in place and implemented to insure the safety of every child that enters our church.

SCOPE

This policy pertains to all current and future workers, compensated and/or volunteer, who have responsibility of supervising the activities of infants, preschoolers, children and youth.

PERTINENT DEFINITIONS

- Adult** Any individual at least 18 years of age.
- Child** Any individual under the age of 18 or whose mental capacity is that of a minor.
- Child Abuse** Any sexual activity with a child where the abuser is at least 4 years older than the victim. The sexual abuse may be non-violent or verbal and may or may not involve touching.
- Molestation** Improper sexual advances or activity with a child.

PRINCIPLES AND GUIDELINES FOR CHILDREN'S WORKERS

SCREENING PROCEDURES

1. As a general rule only members in good standing of Bethel Baptist Church may work in our children ministries. Exceptions may occur such as the case for:
 - i. Teachers and Volunteers of Bethel Baptist Christian Academy.
 - ii. Parents of children in the nursery of Bethel Baptist Church.
 - iii. Individuals working under supervision of member adults.
2. All workers involved in children's ministries, including, without limitation, Bethel Baptist Christian Academy, must complete a Volunteer Worker Application form.
Exemptions to this requirement may be granted to any male who has been a member of Bethel Baptist Church (BBC) for at least 10 years and to any female who has been a member of BBC for at least 5 years. Both male and female members must have been free from questionable character issues.

3. It may be appropriate under certain circumstances and conditions to contact references and/or conduct criminal background checks on Volunteer Children's Workers. These steps can be authorized and carried out by the Deacon Board and/or the Deacon in charge of Christian Education.

PREVENTION PRINCIPLES

1. As a general rule a policy of having two adults present at every church sponsored child ministry and/or activity must be enforced. It is understood that occasions may arise wherein the "two adult rule" may not be feasible or practical. In those instances, it is incumbent upon the children's worker involved to ensure that the environment is safeguarded against possible misbehavior by notifying the appropriate ministry supervisor, meeting in a public, well lit place and/or keeping doors without windows open. The above "two adult principle" should also be practiced if at all possible when transporting children to and from church sponsored activities.

2. Only women should take young children to the bathroom. Older children should be encouraged to go to the bathroom in groups.

3. Avoid any touching, hugging or other such physical contact that can be misconstrued, misinterpreted or otherwise misunderstood. Loving pats on the head, shoulder or knee of younger children is appropriate. Common sense should prevail.

4. No form of physical discipline of children is permissible.

TRAINING PROCEDURES

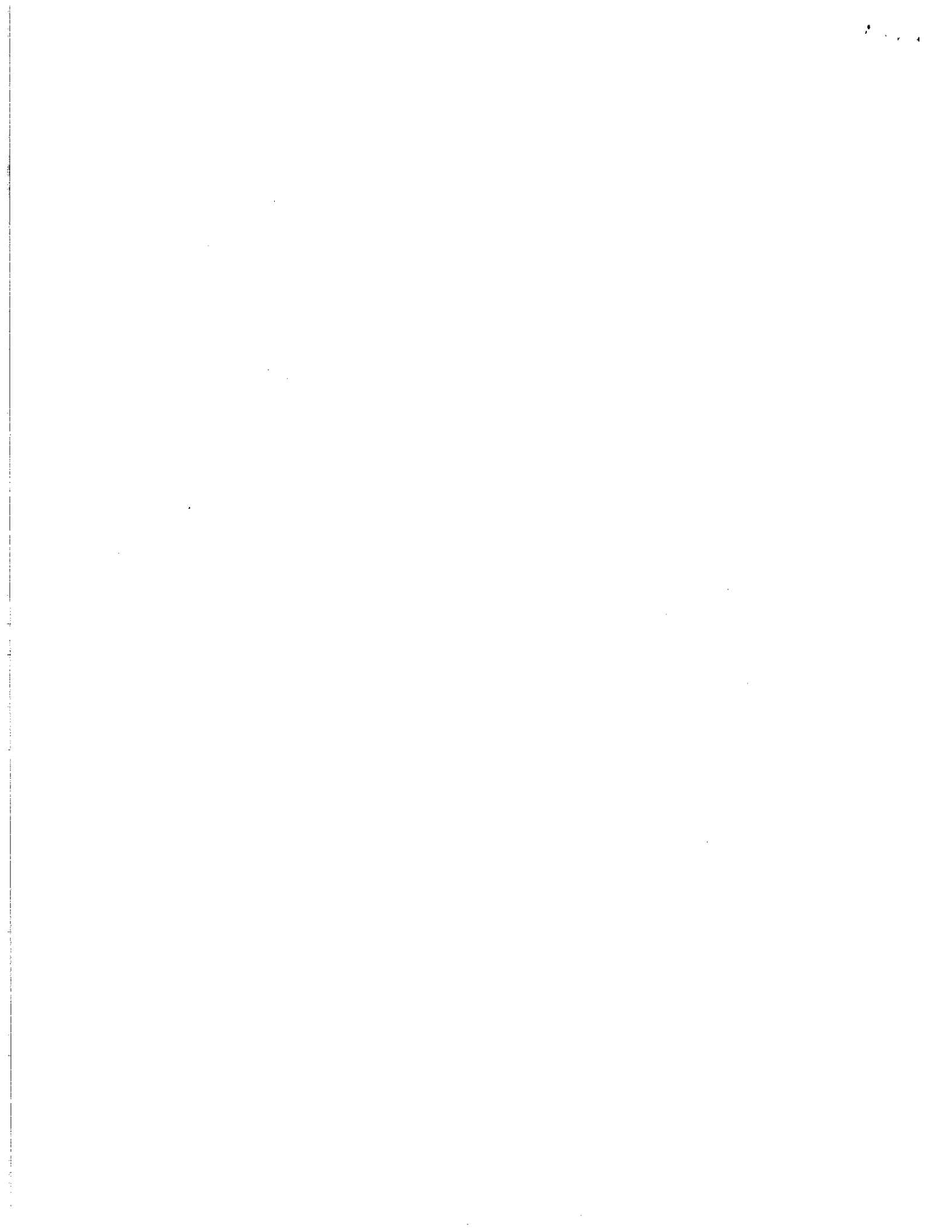
1. All individuals, both compensated and volunteers are required to read this policy/guidelines and acknowledge in writing that they understand and will abide by the policy/guidelines.
2. Training sessions will be conducted periodically either corporately or individually.

REPORTING COMPLAINTS

1. Any possible complaint of inappropriate conduct toward children on the part of compensated church staff should come to the attention of the Chairman of Board of Deacons who will coordinate with the Deacon Board an appropriate investigation and course of action.
2. Any possible complaint of inappropriate conduct on the part of a volunteer who works with children should be brought to the attention of the Senior Pastor who will coordinate an appropriate investigation and course of action with selected members of the Board of Deacons.

ADMINISTRATION

This policy will be administered by the Associate Pastor of Christian Education, or in his absence, the deacon in charge of Christian Education.



DISCLOSURE and AUTHORIZATION – BACKGROUND INVESTIGATION

In connection with my application for employment or to serve as a volunteer with **Bethel Baptist Church** ("Client"), I understand that a "criminal history report" will be requested for employee and volunteer purposes, from Protect My Ministry, Inc., a consumer reporting agency as defined by the Fair Credit Reporting Act. The report will only contain the following information:

- National Criminal Database Search
- Social Security Number Verification
- Address History
- National Sex Offender Registry Search

Acknowledgement and Authorization

By signing below, I voluntarily and knowingly authorize Client or its authorized agents to obtain or prepare consumer reports or investigative consumer reports about me. I acknowledge receipt of a copy of *A Summary of Your Rights under the Fair Credit Reporting Act* and certify that I have read this Disclosure and Authorization as well as the summary explaining my rights under the Fair Credit Reporting Act.

Residents of New York only:

Under state law you have the right to inspect and receive a copy of any investigative consumer report requested by Client by contacting Protect My Ministry directly. You also acknowledge receipt of a copy of Article 23-A of the New York Correction Law by checking the below box.

- I acknowledge receipt of a copy of Article 23-A of the New York Correction Law.

Signature TODAY'S DATE _____

LAST NAME _____ FIRST NAME _____ MIDDLE NAME/INITIAL _____

HOME ADDRESS _____

CITY _____ COUNTY _____ STATE _____ ZIP _____

SSN _____ D/L or STATE ID _____ STATE ISSUED _____

EMAIL ADDRESS _____

For identification purposes only, please provide FULL DOB: _____

Please List Other Names Used _____

