

Financial Information

Bethel Baptist Christian Academy
200 Hunt Road Jamestown, NY 14701
(716) 484-7420 Fax: (716) 484-0087

INSTRUCTIONS:

- Folder pages contain information concerning policies, fees, and financial assistance. Please make sure you are familiar with the information listed.
- Insert page is to be completed with enrollment information to determine financial arrangements. This should be returned to the school office.

Educational Costs and Family Commitment

Tuition covers approximately 65% of the annual operating budget of BBCA. The remainder of the required income is made up of the Annual Fund, various fundraisers and special gifts to the school. Without these additional income streams, tuition would need to be increased by nearly \$1700 per student.

Fundraising activities are varied and can include: Special Dinners, Craft Fair, restaurant/food coupon sales, etc. Every BBCA family is expected to participate in one or more of the school's fundraising efforts. Your family's involvement helps make BBCA a great place for your children.

BBCA Scholarship Fund

*One other area of giving that is of interest to many is the **Scholarship Fund**. Any gifts to this fund are greatly appreciated and go toward assisting our neediest families afford Christian education. You may give to the Scholarship Fund in general (tax-deductible) or toward scholarships for specific families (not tax-deductible). Other families elect to give to the Scholarship Fund by paying more than Minimum Tuition. Excess tuition received through this program is equally divided between the current General Fund expenditures and the Scholarship Fund.*

Financial Aid

*If you are committed to Christian education and will experience significant financial hardship as a result of your monthly tuition payments, you may apply for financial aid through FACTS Tuition Management. In order to receive **financial aid information**, you must first fill out the FACTS Tuition Payment Agreement online **and** return the BBCA Tuition Worksheet (enclosed) **to the school office no later than June 15th**. Financial aid information must be obtained from the school office and must have applied online no later than June 25th and sent directly to FACTS **no later than June 30th**. Financial aid will be distributed annually on a first-come, first-serve basis.*

Bethel Baptist Christian Academy admits students of any race, color, national, and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available at the school. It does not discriminate on the basis of race, color, national, or ethnic origin in administration of its educational policies, scholarships, athletic, and other school programs.

Student Activity Fees Worksheet

On page 3, you will find several tables listing the basic and optional fees for each grade/level. Please use the chart below to calculate appropriate basic fees and desired optional fees for your child(ren). Please note: The Basic Fee and Class Dues (when appropriate) are not optional. You may request a breakdown of Student Activity Fees from the School Office. **Student Activity Fees are not refundable.**

Student	Grade	Basic Fee	Optional Fees (please list fee amount, title & ID)	Total Activity Fee
Sally Sample	10	\$198	\$35 Yearbook (YB) \$75 Girls basketball (GB)	\$308

BBCA Tuition Summary Sheet

Please return to school office when complete.

Family Name _____

Registration Fee Schedule Per Family (50% of the Registration Fee may be refunded if you have notified us before June 1st of your decision not to send your child(ren) to BBCA. This is due to our book order time frame.)

- \$50 - before April 1 \$125 - April 2 thru May 1 \$200 - after May 1

Please mark the number of students being enrolled and tuition amount requested. *Below, you may indicate if you are willing to pay more than the **Minimum Tuition** but are unable to pay actual **Student Cost**. Please remember that if you choose an amount less than the "Student Cost," you are asking others to assist you in providing Christian education for your children. In that event, you are committing to pay for the school and are agreeing to participate in special funding activities described in financial material.

Tuition Fee Schedule for the 2020-2021

NON-BETHEL MEMBER		
Number of Students	Minimum Tuition	Student Cost
<input type="checkbox"/> One Student	<input type="checkbox"/> \$4,410	<input type="checkbox"/> \$4,742
<input type="checkbox"/> Two Students	<input type="checkbox"/> \$8,158	<input type="checkbox"/> \$9,484
<input type="checkbox"/> Three Students	<input type="checkbox"/> \$10,584	<input type="checkbox"/> \$14,226
<input type="checkbox"/> Four Students	<input type="checkbox"/> \$12,570	<input type="checkbox"/> \$18,968
<input type="checkbox"/> Five Students	<input type="checkbox"/> \$13,574	<input type="checkbox"/> \$23,710
<input type="checkbox"/> Six Students	<input type="checkbox"/> \$14,553	<input type="checkbox"/> \$28,452
ACTIVE BETHEL MEMBER		
Number of Students	Minimum Tuition	Student Cost
<input type="checkbox"/> One Student	<input type="checkbox"/> \$3,969	<input type="checkbox"/> \$4,742
<input type="checkbox"/> Two Students	<input type="checkbox"/> \$7,342	<input type="checkbox"/> \$9,484

Activity Fees Table: Transfer from Worksheet

Tuition Payment Plan Choice

Pre-pay: Current BBCA Families the registration fee will be waived for pre-payment of tuition before June 15th

11 monthly payments; July - May

10 monthly payments; August - May

9 monthly payments; September-May

Pre-pay: New Families \$100 of the registration fee will be waived when enrolling and paying in full prior to August 15th.

Pastoral Discount

Pastor of a church in the Bethany Fellowship (20%) Church _____

Pastor of a church NOT in the Bethany Fellowship (15%) Church _____

Student	Grade	Basic Fee	Options: <u>list by ID</u>	Total Fee
Student Activity Fees will be equally distributed over monthly tuition payments.			TOTAL Activity Fees	

Tuition Calculation

Family Name: _____

Student Tuition (from Schedule) _____
 *Additional Tuition Pledged _____
 Applicable Activity Fees _____
 (from Worksheet/Table) _____
TOTAL BASIC TUITION _____ +

+ This TOTAL does not reflect any applicable discounts, scholarships or financial aid amounts. These adjustments will be made before the **Total Tuition Amount** is calculated by the Financial Secretary prior to first billing.

I/We commit to pay the above TOTAL BASIC TUITION towards the cost of Christian School Education for my/our child(ren) at BBCA during the 2019-20 school year. I/We acknowledge there may be adjustments for applicable fees and discounts. I/We acknowledge reception of a BBCA Financial Information packet. I/We reserve the right to receive a copy of the calculation by the BBCA Financial Office of the **Total Tuition Amount** for my/our child(ren)'s account.

Signature of Parent(s) or Person Financially Responsible for this account _____

Date _____

I/We understand that my/our child(ren)'s image and likeness may be photographed or videotaped or reproduced by the school in the course of school activities. I/We hereby give consent for the school to use my/our child(ren)'s image and likeness in promotional, advertising materials and/or markets that may use electronic media and technology, including, without limitation, any school website and Facebook page.

Signature of parent/guardian _____

Date _____

I/We do **not** give permission for our name, child's name and date of birth, phone number, address, and email to be in the school directory which is given out to all families at BBCA.

Signature of parent/guardian _____

Do Not Write in the space below - For Office Use Only

2020/21 Tuition Payment Schedule

Basic Tuition _____

Agreed Extra _____

Registration Fee: _____

subtotal _____

Pastoral Discount (-) _____

Staff Discount . . . (-) _____

Tuition subtotal _____

SAF Amount _____

Other _____

NOTES / COMMENTS:

Total Tuition Amount _____

Financial Aid . . . (-) _____

Amount Due _____

Pre-payment (before 6/15) _____

Balance Due _____

Prepared by _____ Date _____

Dear BBCA Parent(s),

FACTS Grant & Aid Assessment will be conducting the financial need analysis for Bethel Baptist Christian Academy for the upcoming school year.

Families applying for financial aid will need to complete an application and submit the necessary supporting documentation to FACTS Grant & Aid Assessment.

Applicants can apply online at <https://online.factsmgmt.com/aid>. Once an online application has been completed, the following information will need to be submitted to FACTS to complete the application process:

- Copies of your most recent federal tax forms including all supporting tax schedules.
- Copies of your 2017 W-2 forms for both you and your spouse.
- Copies of supporting documentation for social security income, welfare, child support, food stamps, workers' compensation and TANF.

Once FACTS has finished its assessment, the school committee will vote on granting financial aid.

If you have any questions or concerns about the application process, you may speak with a FACTS customer care representative at 1-866-412-4637.

Sincerely,



Erin Pangborn
Financial Secretary

Basic Fees	
Grade	Fees
*K	\$175
1	\$175
*2	\$175
3	\$175
*4	\$175
5	\$175
6	\$175
*7	\$130
8	\$130
9	\$240
*10	\$200
11	\$195
12	\$340 (includes yearbook)

All returned checks plus bank fees Subject to current established bank fees/charges.

Junior/Senior High Optional Fees*	
Option...(ID)	Fee
Yearbook ...(YB)	\$35
**Choir ... (HC)	\$50
**Art	\$50
*Sports (students in grades 7-12): Girls Volleyball ... (VG) Boys Basketball ... (BB) Girls Basketball ... (GB)	<p>\$75 for first sport Includes sports fee & basic uniform expense.</p> <p>\$50 per sport for each additional sport.</p> <p>A Uniform Replacement Fee for the full uniform will be added to an account if a uniform is not returned or is found to be unusable due to neglect.</p>

Elementary Optional Fees	
Option	Fee
Yearbook (YB)	\$35

Sr. High Class Dues	
Class Dues (CD)	\$40
<p>One time fee paid by any NEW student who enters BBCA in grades 10 thru 12. This Fee is non-refundable.</p>	

*Physicals and Dental exams are required for students entering grades K, 2, 4, 7 and 10. Appropriate forms are available from the BBCA office. These forms require a doctor's signature.

Any student participating in sports must submit a form confirming a current physical exam. The required physical form must be on file before the student participates in the first practice of each sport. For athlete safety, BBCA defines a current physical exam as an exam that has been received no more than 3 months prior to the student's first participation.

**Students in grades 9-12 must be enrolled in art or choir for two years to meet the fine arts requirement for graduation.

Tuition Policies

1. Bethel Baptist Christian Academy uses FACTS Tuition Management to receive all monthly tuition payments.
2. Students who enter BBCA on or before October 1st will pay the full tuition amount. Students entering after October 1st will pay a pro-rated tuition amount.
3. **If an account becomes two full months delinquent, the family will be required to keep their children out of classes until the account is brought current.** If they return within 15 days, they will resume payments according to the payment schedule. If they return after a period of time longer than 15 days, then the payment schedule will be adjusted. A \$25.00 reinstatement fee for FACTS will be applied.
4. Final report cards will not be issued until each account is paid in full. This includes monies owed for fines, fees, and late charges. Any exception to this policy must be directly approved by the School Committee.
5. Academic records will be forwarded to appropriate school districts upon reception of an official written request from a parent or district office. Any pertinent information in regard to the grade placement of the child will be given via telephone or a personal visit from their administration. Any exception must be approved by the School Committee.
6. No family may begin a new school year unless the previous year's account is paid in full (including all fees) or other arrangements have been approved by the School Committee.
7. In case of severe financial hardship, including, but not limited to, unexpected medical bills or loss of employment, a family may petition the School Committee for special consideration.
8. Any graduating student with a delinquent account will not be able to go on Senior trip and will not be permitted to participate in the graduation ceremony. Their diploma will be held and official transcript service be withheld until the account is paid in full (including all fees). Tuition must be current by Senior trip and paid in full by graduation.
9. **STUDENT ACTIVITY FEES**
Basic student activity fees cover some field trip costs, some curriculum supplies, health services, student accident insurance, standardized testing, lab fees, and guidance fees for the junior high/high school students, and graduation expenses for seniors. If you would like an itemized list for a specific grade or grades, please contact the school office.

Please note that although Art and Choir are optional fees, each student must take two years of art or choir in order to meet graduation requirements. Choir fees cover the cost of music, folders, and equipment (stands, risers, microphones, large instruments). Art fees cover the cost of materials.

10. **SPECIAL PROVISIONS**

A. New Student Enrollment Tuition Discount Program

Our current families will receive a \$500 tuition discount for each new family they recruit to BBCA (up to 5 families), and the new family will receive a \$500 tuition discount for each student they enroll (maximum of 3). Please contact the school office 1) if you have any questions; and 2) for appropriate paperwork, including New Student Enrollment Tuition Discount Program form.

B. Pastoral Discount

Please ask in the school office for guidelines to this discount. To receive this discount, a letter to the school on your church's letterhead needs to be included annually, when you complete your enrollment paperwork.